**Portage Town Council Meeting**

Wednesday July 13, 2022

Portage Town Hall

25880 N 9000 W Portage, Utah 84331

Town Minutes

**Attendance:** Mayor Max Huggins, Council Member Mariah Huggins, Council Member Sam Patterson, Council Member Tyson Nelson, Council Member Terra Bell Clerk Gina Marble, Treasurer Debbie Lucas

**Visitors:** Susan Bell, Grant Bell, Terra Bell, Erik Bell, Chelsey Nelson, Amanda Loftiss, Martina John, Val Gibbs, Norma Lasa

Mayor Huggins called to meeting to order at 6:00pm.

**Opening Ceremony**

**Pledge:** Councilmember Bell **Prayer:** Councilmember Patterson

Public Hearing-Revising Portage Town Ordinance section 110

**I’ll make a motion to open the public hearing by Member Huggins. Seconded by Member Patterson. All aye. Motion approves.**

Mayor Huggins reported that the public hearing is pertaining to the ordinance 110, Mayor Huggins explained that the ordinance takes the town council away and the planning commission is its own board. They will have a chair, vice chair and a secretary. Norma Lasa asked if the changes were made in the ordinances. Mayor Huggins stated yes all the changes have been made. Martina John asked councilmember Nelson what he thought about the ordinance. Councilmember Nelson stated it’s a good ordinance and it will help.

**I’ll make a motion to close the public hearing by Member Nelson. Seconded by Member Huggins. All aye. Motion approves.**

**I’ll make a motion to open the town council meeting by Member Huggins. Seconded by Member Patterson. All aye. Motion approves.**

1. Review and approve minutes of June 8, 2022 Council meeting.

**I’ll make a motion to approve the minutes from June 8th, 2022 by Member Nelson. Seconded by Member Huggins. All aye. Motion approves.**

2. Review and approval of June 8-July 13, 2022 Bills and Payroll.

**I’ll make a motion to approve Bills and Payroll for June 8-July 13 by Member Nelson. Seconded by Member Huggins. All aye. Motion approves.**

3. Review financial report, bank reconciliations and Water adjustments or write offs. The council reviewed the reports.

4. Discuss and vote-Revising Portage Town ordinance section 110-Mayor Huggins reported that the ordinance is revising the planning commission ordinance section 110.

**I’ll make a motion to adopt ordinance 2022-01 planning commission section 110 by Member Nelson. Seconded by Member Huggins. All aye. Motion approves.**

5. Discuss and possible vote Closing unattended access to burn pile-Mayor Huggins reported that the burn pile was reopened it last month. We have someone drop off garbage and wood with nails in it. Councilmember Nelson suggested that we close it and have a set a time of use for Saturday and we take turns every Saturday to be on call. The council liked the idea, for now the burn pile will be will call status for now.

6. Discuss and possible vote on current water situation and potentially plan moving forward-Councilmember Nelson reported on the situation. He stated that the springs are putting out the same amount as it always was, the springs are doing well. We are in a dry year, we need to maintain the wells and monitor it. The Town is working on putting something in place to monitor it a better way. The citizens are using more water outside we had to open the lines twice, due to broken repairs. We learned a lot during that time, we are creating a plan moving forward with data we have collected. We also set a moratorium on building and that includes no new water connections until the problem is fixed.

7. Discuss and vote-bids for culverts on 8800 west-Councilmember Patterson reported that we got 3 bids, Valley bid was $8470.00 Night Auto was $8260.00 and George Misrasi was $ 1500.00 for road base plus the cost of the culverts. Misrasi was the cheapest bid, the culverts was about $2800.00 for 80 feet of metal culverts.

**I’ll make a motion that we award the bid to George Misrasi by Member Patterson. Seconded by Member Bell. All aye. Motion approves.**

8. Information on Planning Commission-Councilmember Bell reported that the Planning Commission approved the Andrew Naugal subdivision. The planning commission meetings went back to 6:00 pm.

9. Discuss-Park update- Councilmember Huggins reported that the water valves are fixed and we have 2 new timers. We have had issues with citizens not picking up after their dogs.

10.Disuss and vote-Community events,Councilmember Huggins stated that she did a survey on face book and some citizens would like to have potluck dinners, movie in the park and Portage days. We could do the potluck dinners monthly and see how it goes. The first potluck will be July 29, Portage days will be September 10 5:00pm-10:00pm. We can have a chili cook off on October 1 and do a $5.00 entry fee.

**I’ll make a motion to adjourn by Member Huggins. Seconded by Member Patterson. All aye. Motion approves.**

Meeting adjourns at 7:00pm

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**Gina Marble: Portage Clerk and Recorder Max Huggins: Mayor**