**Town of Portage Planning and Zoning Meeting Minutes**

**From Wednesday May 5, 2021**

**Portage Town Hall**

**25880 N 9000 W Portage, Utah 84331**

**Attendance:** Chairman Max Huggins, Council Member Tyson Nelson Committee Members: Norma Lasa, Chelsie Nelson, Cathe Runyan, Ed Rogers, Lisa Bingham, Darrell Bell, and Katherine Munns

**Visiting:** Martina John, Olga Moses, Tyson Nelson

**Opening Ceremony**

**Prayer: Member** **Lasa** **Pledge of Allegiance: Member Nelson**

**Call to Order: Member Huggins @ 6:00 P.M.**

**1.** Review and approve the April 7, 2021 minutes of the Portage Planning and Zoning meeting:

**Motion to approve the April 7, 2021 minutes by Member Nelson with the changes of “right of way” and adding a period and capital. Seconded by Member Runyan. All aye. Motion passed.**

1. Proposed possible addition, changes and vote 107.2 3. Apiary.

* **Committee decided to get in contact with Mr. James (UDAF), before making a final decision on 107.2 3. Apiary, and move topic to June meeting.**

1. Proposed possible addition, changes and vote 107.2 C. Aviary look into Utah Code R657-4 need a license. Set regulation, size number of birds and etc.

* **Fowl Unit: the keeping of not more than the below stated number of adult fowl and shall be considered a fowl of breeding age. All fowl must be kept in a manor that will not be a nuisance to neighbors, smell, sanitation, or property damage. They can keep any combination of chickens and pigeons may not exceed 25, any duck, geese, and turkeys may not exceed 5. Aviary: Large cages or netted enclosures for the keeping of game type birds such as quail, pheasants, Hungarian partridges, and chukars are allowed only in rural residential and must follow DWR requirements.**

**Motion to accept the changes for the fowl unit, 107.2 the Aviary Unit with the changes by Member Nelson. Seconded by Member Rogers. All Aye. Motion passed.**

1. Proposed possible addition, changes and vote 102.2 Terms.

* **Defined Apiary: A place where bees are kept.**
* **Added peacock and peafowl to prohibited animals**
* **Defined Kennel: Any establishment at which 4 or more dogs are raised, boarded, groomed, or otherwise cared for.**

**Motion to accept the terms with the changes done to with the definition of Apiary and the new definition of Kennels by Member Runyan. Seconded by Member Nelson. All aye. Motion passed.**

1. Proposed possible addition, changes and vote 107.2 definitions 1. second paragraph.

* **Already passed.**

1. Proposed possible addition, changes and vote 107.2 2 Fowl Unit C. Aviary need to add requires license, check number of birds and etc.

* **Already passed**

1. Proposed possible addition, changes and vote 107.2 3. Apiary; add license and etc.

* **Moved to Junes Meeting**

1. Proposed possible addition, changes and vote 107.5 chart rear lot line and distance from dwelling unit.

* **Included in #9 motion**

1. Proposed Possible Section 107.9: Add entire new section titled: 107.9 KENNEL REGULATIONS

* **Residential Zone regardless of parcel size, is limited to, no more than 3 dogs greater than 3 months old.**
* **Rural Residential must not consist of more than 8 dogs greater than 3 months old.**
* **Proper care and maintenance will follow all applicable State and County Laws.**
* **Remove Residential Dwelling set backs**

**Motion to accept these changes to 107.9 Dog/Canine Regulations by Member Nelson. Seconded by Member Runyan. All aye. Motion Passed.**

1. Proposed Possible additions, changes, and vote: 102.2 Terms apiary, aviary, and kennel.

* **Included in #4 motion**

1. Proposed Possible additions, changes, and vote: Section 115 changes, charts, setbacks, and verbiage that involves section 107.0.

* **Move to June’s Meeting**

1. Go over and vote on building permit procedure as per conversation with Cody from Box Elder County.

* **Move to June’s Meeting**

1. Discuss and approve proposed changes to all sections of Town of Portage ordinances: Table of Content and Sections: 101 – 118.

* **Any ordinances not specifically addressed here in will be covered by Box Elder County law and ordinances. (In the beginning of all ordinances).**

**Motion to enter this at the top of our ordinances by Member Rogers. Seconded by Member Bingham. All aye. Motion passed.**

**Motion to adjourned @ 7:45pm by Member Runyan. Seconded by Member Nelson. All aye. Meeting adjourned.**

Minutes by Clerk/Recorder: Kori Williams

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Clerk/Recorder Kori Williams Chairman Max Huggins